

ONE CASE ADDENDUM TO COLLABORATIVE LAW PARTICIPATION  
AGREEMENT

Thank you for agreeing to participate in the One Case program. As your professional team, we are pleased to bring you this opportunity to participate in a Collaborative Divorce at a significantly reduced fee. In order to proceed through the divorce process efficiently while minimizing stress, it is important to have a structure to our process. Also this will help to accomplish your goal of keeping the costs of the completed process predictable while ensuring that your professional team is not spending substantially more time than agreed to in this program. The anticipated total cost is \$6800.00 in professional fees plus approximately \$642.00 in fixed costs. Fixed costs (filing fees, mandatory parenting class fees, books, etc) are approximate as this will depend on the county in which you are filing and whether you have minor children. Ancillary costs might occur specific to each case and are not covered in these fees.

**Professional Fees:** Professional fees include: 1) Fees for service hours rendered by each professional, 2) final hearing fee for one attorney, and 2) a file fee for office costs for each professional.

**Professional Service Fees:** The program is offered at a fee expected to cover approximately 21 hours of service per professional to complete the divorce. As part of the process, you agree to permit an additional professional to participate in the process as a Project Manager at no charge to your family. That professional might be an attorney, mental health professional, or financial professional and will be chosen by the professional team. The Project Manager will assist the professional team and your family with note taking, agendas, scheduling and other tasks. Fees are as follows:

1. Attorneys bill at \$100 per hour – accept flat fee of 21 hours each at \$100.00 per hour = \$2100.00 each = \$4200.00 combined (plus an additional \$200 for one attorney for the filing of final documents).
2. Neutral Mental Health Professional bills at \$50.00 per hour – accept flat fee of 21 hours at \$50.00 = \$1050.00.
3. Neutral Financial Professional bills at \$50.00 per hour – accept flat fee of 21 hours at \$50.00 = \$1050.00.
4. Project Manager – bills at \$0.00 per hour

The following services are anticipated to occur within those 21 hours. Your case might not proceed in exactly this sequence and substitution of a specific service hour may occur to meet the needs of a particular family situation.

- 1 hour initial consultation with Attorney and wife
- 1 hour initial consultation with Attorney and husband
- 1.5 hour initial with Mental Health professional with husband
- 1 hour initial with Financial professional with husband
- 1.5 hour initial with Mental Health professional with wife
- 1 hour initial with Financial professional with wife
- 1 hour - Professional team telephone call (all professionals)
- 1 – 3 hour full team meeting #1 (2 hours with clients each meeting; 1 additional hour professional team only)
- 1 hour – Attorney for wife preparing presentation of law with other attorney via phone, in person, or email
- 1 hour - Attorney for husband preparing presentation of law with other attorney via phone, in person, or email
- 4 hours Financial Professional time to compile data and consult with clients via phone, in person, or email
- 1 – 2 hour joint Parenting Plan meeting with Mental Health Professional, if applicable
- 1 hour consult with Attorney and wife via phone, in person, or email
- 1 hour consult with Attorney and husband via phone, in person, or email
- ½ hour consult with Mental Health Professional with wife via phone, in person, or email
- ½ hour consult with Mental Health Professional with husband via phone, in person, or email
- 1 – 3 hour Full team meeting #2 (2 hours with clients each meeting; 1 additional hour professional team only)
- 2 hour - Attorney for wife, drafting and working with husband’s attorney on documents
- 2 hour - Attorney for husband, drafting and working with wife’s attorney on documents
- 1 hour consult with Attorney and wife via phone, in person, or email
- 1 hour consult with Attorney and husband via phone, in person, or email
- 1 – 2 hour joint Parenting Plan meeting with Mental Health Professional, if applicable
- 2 hours with Financial professional and wife to review data, prepare/review financial affidavit, discuss budget, etc.
- 2 hours with Financial Professional and husband to review data, prepare/review financial affidavit, discuss budget, etc.
- ½ hour consult with Mental Health Professional with wife via phone, in person, or email
- ½ hour consult with Mental Health Professional with husband via phone, in person, or email
- 1 hour Mental Health Professional completes draft of Parenting Plan for review by Team

- 1 – 3 hour Full team meeting #3 (2 hours with clients each meeting; 1 additional hour professional team only)
- 2 hour - Attorney for wife, drafting and working with husband's attorney on documents
- 2 hour - Attorney for husband, drafting and working with wife's attorney on documents
- 2 hour - Attorney meet with wife to review Marital Settlement Agreement, Financial Affidavit, Schedule of Assets and Liabilities, Parenting Plan
- 2 hour - Attorney meet with husband to review Marital Settlement Agreement, Financial Affidavit, Schedule of Assets and Liabilities, Parenting Plan
- 1 hour – Final Full Team meeting including signing of documents

An additional \$200.00 is due at the final signing meeting payable to one attorney for the filing of the final documents and possible appearance at Final Hearing.

*Professional File Fee:* Flat fee per professional office for costs (faxing, copying, scanning, correspondence, postage, etc.) Flat fees are due at the beginning of your case.

- \$200.00 for Attorneys (\$100.00 each)
- \$50.00 for Financial Professional
- \$50.00 for Mental Health Professional

Payment of Professional fees: Professional team member fees are to be paid at the time of service for each of the initial consultations. Full retainers are generally due at the beginning of a Collaborative case for all professionals but if that is not possible for your family then fees are payable as indicated below.

1. Attorney fees are payable as follows:
  - a. \$100 due at initial consultation with each attorney
  - b. \$1100 (\$1000 retainer + \$100 file fee) due before first Full Team Meeting to each attorney
  - c. \$1000 due 30 days later to each attorney
  - d. \$200 due to only one attorney at final Full Team Meeting
2. Neutral Mental Health Professional fees are payable as follows:
  - a. \$75 due at initial consultation
  - b. \$537.50 (\$487.50 retainer + \$50 file fee) due before first Full Team Meeting
  - c. \$487.50 due 30 days later
3. Neutral Financial Professional fees are payable as follows:
  - a. \$75 due at initial consultation
  - b. \$537.50 (\$487.50 retainer + \$50 file fee) due before first Full Team Meeting
  - c. \$487.50 due 30 days later

Professionals usually bill for travel time to Collaborative meetings. There will be no billing in your case but meeting location will rotate among each of the four professional

offices. If clients request a specific location, professional travel time might be billed in addition to above hours. Professionals usually bill for email, phone calls, and letters between meetings but will not bill for such in your case unless those services are being used in lieu of meeting time. However, if communication between meetings is excessive, the professionals and clients will address how to handle that. Additional fees may apply but that would be discussed with clients in advance.

***Ancillary Fixed Costs:*** The above fees do not include filing fees, class fees, use of outside experts, appraisals or other associated costs. Some costs are required and/or can be predicted at the outset of your case while other costs are optional. The following costs are required either for your divorce or for this process:

- Mandatory divorce filing fee - \$411.00 (may vary based upon county)
- Mandatory education class for parents of minor children-\$70 (\$35.00 each parent)
- Books required for One Case project:
  - *Mom's House/Dad's House*, \$12.00 each
  - *Building a Parenting Agreement that Works*, \$20.00 each
- Therapy sessions required and recommended for One Case project, varied costs (reduced fee therapists are available at \$50.00 per hour if insurance coverage is not available).

Possible expenses depending on the specifics of your case:

- Certified copies of final judgment, approximately \$10.00 each copy
- Property appraisal, if needed
- Business valuation, if needed
- Child specialist, if needed
- Financial planner, if needed
- Expert consultation, if needed (i.e., bankruptcy attorney, tax attorney)
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Payment of Ancillary Costs: These fees are paid by clients directly to the appropriate person or agency at the time of the requested service.

In addition to the structure of meetings outlined above, clients are expected to complete the following steps **before** the first Full Team Meeting in order to most effectively utilize the process and reach successful conclusion to the divorce within the service hours allotted for this program:

1. Attend at least 1 individual therapy/coaching session each to address the emotional process of divorce. Preferably attend 2 additional sessions per client during the process.
2. Review the One Case Project packet provided by their respective attorneys (may include documents such as statutes regarding parenting plan and child support; Supreme Court Parenting Plan form; Marital Settlement Agreement template; Financial Affidavit; list of financial documents needed; sample Collaborative Law

agenda; Roadmap to Resolution; Expectations of Conduct; explanation of Interests versus Positions; reading list; Collaborative Law Participation Agreement; attorney, mental health and financial professional agreements; etc.).

3. Gather and provide all requested financial documents.
4. Complete initial rough draft of Financial Affidavit.
5. If minor children are involved, read a book for divorcing parents such as *Mom's House, Dad's House* and a parenting plan book such as *Building a Parenting Agreement that Works*. Books may be available to check-out from the Mental Health Professional with a refundable deposit.
6. If minor children are involved, attend mandatory parent education class. Attendance at an additional co-parenting class is recommended during the process.

Date: \_\_\_\_\_

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Client \*\*

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Client \*\*

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\*\*, Esq.  
Attorney for \*\*

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\*\*, Esq.  
Attorney for \*\*

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Mental Health Professional

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Financial Professional

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Project Manager